



Putting together your financial future SM

RJ Simon, LLC Certified Public Accountants

1655 North Arlington Heights Road, Suite 306 West
Arlington Heights, Illinois 60004
Phone 847-670-5820 Fax 847-670-5821

Dear Friends,

As we respond to the rapidly changing situation surrounding the COVID-19 virus (coronavirus), we want to share with you what we are personally doing to minimize the spread of this virus and still be available to you for your tax and financial needs.

As you may have heard, the US Treasury has now extended the time to file and pay your taxes until July 15, 2020. No special action needs to be taken by you or us as the due date is automatically postponed for the following returns normally due April 15th: individual, trust, estate, partnership, association, or corporation. This also applies to 2020 federal estimated income tax payments normally due April 15th. ([Link to official notice](#))

Our office is still open for business. Due to the Illinois Stay at Home our staff will be with their families for the next few weeks. I will be working from home or the office as prudence dictates. Rest assured we have full communication capabilities and expect to be able to service your needs with no interruption.

Due to recommended health procedures, we will be cancelling face-to-face meetings until updated guidelines are provided. Tax information can be sent to us via fax: 847-670-5821, email: jSimon@rjsimon.com, Sharefile: [Click Here to Send Me Files Securely](#), or our new client portal: email me if you need to set this up. Please visit our website at www.rjsimon.com for updates and information.

We will be available by phone at our regular number 847-670-5820. If no one is able to answer, please leave a message and we will get back to you as soon as possible. You can also send an email to jSimon@rjsimon.com.

We know this is a challenging time for everyone, and the situation is changing daily. If you would like to discuss your tax or financial needs or just want to check in, please call or email us. As always, we are here for you.

Thank you for the trust you have placed in us, and we hope you stay safe and healthy.